

# CONTRACTOR & CONSTRUCTION PROJECTS

## Contractor/Engineering Consultant Travel and Working Guidance



AMERICAN WATER

- **Local/Regional Contractor, not travelling, working within AW property and inside existing AW Structures, Buildings or Equipment**
  - Contractor screening for international travel – not allowed on site if visited CDC Level 1, 2 or 3 sites or AW-added country (United Kingdom) or went on a cruise vacation within last 14 days. [Click here for a current list of the CDC's travel health notices.](#)
  - Contractors should establish a process for their employees to conduct a daily temperature check; employees with a fever (greater than 100.4 F) should not be allowed on an AW job.
  - Prior to site entry each day, the host must ask the following questions of the contractor, consultant, or project professional:
    - Are any of your employees who you have worked in close proximity within the last 14 days currently ill or experiencing flu-like symptoms?
    - Have you or anyone in your home been diagnosed with or presumed to have COVID-19 within the past 30 days?
    - Are you or is anyone in your home currently ill or experiencing flu-like symptoms?
    - Has anyone in your home been self-quarantined or is self-monitoring for COVID-19 within the past 14 days?
    - Have you or anyone in your home recovered from a COVID-19 illness within the last 72 hours? Recovery is defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms.
    - Have you or anyone in your home traveled internationally or been on a cruise within the past 14 days?
  - If the answer is “yes,” to any question, the individual is not allowed on site.
- If social distancing measures of greater than six (6) feet cannot be maintained, all American Water employees, contractors, and visitors must wear face coverings. Social distancing and hand hygiene guidelines remain in place along with the use face coverings. Safe handling should be practiced when putting on, taking off and storing face coverings.
- Practice social distancing – phone or stay 6 feet apart where possible (AW employee/contractors)
- No sharing of AW kitchen areas or locker room facilities.
- Provide separate restroom and hand washing facilities if possible
- Strongly recommend no work in employee areas if possible (i.e. control rooms) unless business critical.
- Sanitize all equipment that employees would normally touch (keypads, start/stop buttons) before it is turned over to AW.
- **Local/Regional Contractor, not travelling, working within AW property and working on a new, stand-alone structure, building or Facility within AW property (fence line)**
  - Contractor screening for international travel – not allowed on site if visited CDC Level 1, 2 or 3 sites or AW-added country (United Kingdom) or went on a cruise vacation within last 14 days. [Click here for a current list of the CDC's travel health notices.](#)
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- Practice social distancing – phone or stay 6 feet apart where possible (AW employee/contractors)
- No sharing of AW kitchen areas or locker room facilities.
- Provide separate restroom and hand washing facilities if possible
- Sanitize all equipment that employees would normally touch (keypads, start/stop buttons) before it is turned over to AW.

- **Local/Regional Contractor, not travelling, not working at an existing AW property, but working at a greenfield site, public ROW, easement, etc.**
- Contractors should establish a process for their employees to conduct a daily temperature check; employees with a fever (greater than 100.4 F) should not be allowed on an AW job.
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- Practice social distancing – phone or stay 6 feet apart where possible (AW employee/contractors)
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- **Regional/National Contractor traveling (overnight accommodations) to an AW facility, working within AW property and inside existing AW Structure, Buildings, Equipment**

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practiced when putting on, taking off and storing face coverings.

- Practice social distancing – phone or stay 6 feet apart where possible (AW employee/contractors)
- No sharing of AW kitchen areas or locker room facilities.
- Provide separate restroom and hand washing facilities if possible
- Strongly recommend no work in employee areas if possible (i.e. control rooms) unless business critical.
- Sanitize all equipment that employees would normally touch (keypads, start/stop buttons) before it is turned over to AW.

- **Regional/National Contractor traveling (overnight accommodations) to an AW facility and working on a new, stand-alone structure, building or Facility within the AW property (fence line)**

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  - Practice social distancing – phone or stay 6 feet apart where possible (AW employee/contractors)
  - No sharing of AW kitchen areas or locker room facilities.
  - Provide separate restroom and hand washing facilities if possible
  - Sanitize all equipment that employees would normally touch (keypads, start/stop buttons) before it is turned over to AW.
- **Regional/National Contractor traveling (overnight accommodations) not to an AW Facility, but to a greenfield site, public ROW, easement, etc.**
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- **Local Engineering Consultants/Project Professionals, non-overnight visit to AW property for meetings or site inspection visits inside existing AW Structures, Buildings and Equipment**
  - Virtual meeting whenever possible
  - Minimize number of visitors
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- Sanitize meeting room before and after meeting (tables, counters, chair armrests)
- Prohibit visitors from control rooms and locker rooms
- Contractor screening for international travel – not allowed on site if visited CDC Level 1, 2 or 3 sites or AW-added country (United Kingdom) within last 14 days. [Click here for a current list of the CDC's travel health notices.](#)
- Practice social distancing – phone or stay 6 feet apart where possible (AW employee/contractors)
- No sharing of AW kitchen areas, restroom, or locker room facilities.
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- **Local Engineering Consultants/Project Professionals, non-overnight visit to AW property for meeting or site inspection visits at new, stand-alone structures, buildings or Facility within the AW property**
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