# Water Supply Reliability Certification and Data Submission Form

## Discussion Draft 6/6/2016

1. Welcome to the *Water Supply Reliability Certification and Data Submission Form* for Urban Water Suppliers.
2. Registration and login are required to access the self-certification form. If you have registered on the DRINC
3. Portal but do not see the self-certification form below, please click [**Login**](http://drinc.ca.gov/dnn/Login.aspx). If you have not registered, please click
4. on [**Register**.](http://drinc.ca.gov/dnn/Home/Registration.aspx)
5.  **Wholesalers do not need to complete this form**. However, if a wholesale is submitting information for the
6. aggregated self-certification conservation standard, on behalf of all its retail urban supplies, download
7. Worksheet 2: Calculation for Aggregated Self-Certification Conservation Standard. Complete Worksheet 2

c



1. and send the document to all parties listed on the form and to the State Water Board. 11
2. Use this form to submit your agency’s self-certification and provide required data regarding supply reliability to
3. comply with the requirements of Section 864.5 of the [Drought Emergency Water Conservation regulation](http://www.waterboards.ca.gov/water_issues/programs/conservation_portal/docs/emergency_reg/051816_10_final_adopted_regs.pdf)
4. [adopted by the State Water Board on May 18, 2016](http://www.waterboards.ca.gov/water_issues/programs/conservation_portal/docs/emergency_reg/051816_10_final_adopted_regs.pdf). For more information on the emergency regulation, please
5. click [HERE.](http://www.waterboards.ca.gov/water_issues/programs/conservation_portal/emergency_regulation.shtml)
6.  Read through the form and assemble all the information needed so you can finish the form in one session.
7. A print version of the forms and worksheets can be downloaded HERE.
8.  The system will automatically log you off after 60 minutes of inactivity and information will be lost.
9.  To correct an error or make a change in an already submitted form, **you must re-enter all data and re-**
10. **submit all supporting documentation;** only information from the most recently submitted form will be
11. reviewed.
12.  Help is available to explain many of the questions by clicking on the icon. A Guidance Document for this
13. form is available, please click HERE.
14.  For assistance with the DRINC portal, please email the DRINC administrator at [drinc@waterboards.ca.gov](mailto:drinc@waterboards.ca.gov).
15.  Upon submission, you will receive a confirmation email. 26

**Urban Water Supplier** *California American Water—Monterey*

### Contact Information for Urban Water Supplier Submitting this Form

##### Management contact (general manager or equivalent) for the submittal

Name Title Email Phone

TBD

TBD

[TBD](mailto:Chris.mattis@amwater.com)

TBD

TBD

TBD

TBD

Street address

City

1. Zip Code

##### Technical contact for the submittal

Name Title Email Phone

Eric Sabolsice

Director of Operations

[eric.sabolsice@amwater.com](mailto:eric.sabolsice@amwater.com)

831-646-3291

511 Forest Lodge Rd., Ste. 100

Pacific Grove

93950

|  |
| --- |
|  |
|  |
|  |
|  |
|  |
|  |
|  |

Street address City

Zip Code

29

1. *A confirmation email will be sent to the email addresses provided above when the form is submitted.*

# Step 1: Determine Annual Total Potable Water Demand

1. **Purpose:** This step is to determine annual total potable water demand (per Section 864.5(b)(2) of the
2. Emergency Regulation).
3. **Directions:** Indicate actual potable water production for the calendar years 2013 and 2014. 35

Acre feet

Units of measure for data entered below *Select units from the drop-down menu A*

10,802.73



36

Potable Water Production in Calendar Year 2013 (in units selected)

37

Potable Water Production in Calendar Year 2014 (in units selected)

38

Notes and comments (optional) Total Potable Water Production in 2013 and 2014 is the System Delivery Total for the Monterey Main, Ryan Ranch, Hidden Hills, and Bishop Water Systems. PWS ID numbers: 2710004, 2701466, 2710022, and 2701882.

39

*number in units provided*

10,249.69

*number in units provided*

11,355.77

40 Values below are converted to acre-feet and averaged automatically based on the above entry. 41

Potable Water Production in Calendar Year 2013 (in acre-feet) *11,421.50*

Potable Water Production in Calendar Year 2014 (in acre-feet) *10,857.77*

42

Calculated Annual Potable Water Demand (in acre-feet) 10,802.73

*Result is used in Step 3 and in the final conservation standard*

43

# Step 2: Estimate Annual Total Potable Water Supply

1. **Purpose:** This step is to estimate annual total potable water supply, under the assumptions of the emergency
2. regulation section 864.5(b) for each of the next three water years (WY 2017-2019). 47
3. **Directions:** Identify each source of supply that your water system intends to rely on for potable water in
4. Worksheet 1 and the quantity of water available for the time period. The current conditions to use in
5. calculations are as of October 1, 2016.
6. • The precipitation in WY 2017 mirrors that of WY 2013, precipitation in WY 2018 mirrors that of WY
7. 2014, precipitation in WY 2019 mirrors that of WY 2015. (Section 864.5(b)(1)). Only precipitation data
8. from the Western Regional Climate Center (e.g[., http://www.wrcc.dri.edu/anom/cal\_anom.html)](http://www.wrcc.dri.edu/anom/cal_anom.html)) or an
9. equivalent source may be used. **Do not average precipitation**.
10. • Potable water supply only includes sources of supply available to the supplier that could realistically be
11. used for potable drinking water purposes during the time period identified in the regulation.
12. • If a water source is not of sufficient quality to be realistically treated and use as potable water by the
13. water retailer, it shall not be included as a water supply.
14. • Consider requirements and assumptions that are used that impact supply reliability, for example, in the
15. case of groundwater, if your water agency has its own requirement not to lower the water level of an
16. aquifer below a certain amount, provide an explanation in the “Notes and comments”.
17. • Groundwater: use the quantity of groundwater that is accessible, **without** addition of new wells or
18. completion of treatment projects that would fall outside the three-year projection period (2016-17 64 through 2018-19).
19. • If new diversions or treatment equipment or facilities will come on-line between now until the end of
20. WY 2019, sufficient evidence must be provided to indicate is it going to be implemented (e.g., funds
21. have been allocated, contract with a builder has been approved).
22. • If a water supply is dedicated for another purpose (e.g., agriculture) and is therefore committed for
23. another use, it is not available and shall be **subtracted** for the subtotal of water supplies.
24. • Identify all sources of data used (e.g., “our water product information is from Supervisor Control and
25. Data Acquisition (SCADA)” and include a link to the source and identify a pinpoint citation to the
26. pertinent information).

27,048

25,344

25,701

1. • Provide supporting documentation the covers each water source. For example, when the amount of
2. water obtained from one river is summed in one number and there are multiple diversion or treatment
3. points, then the supporting documentation shall describe each diversion and/or treatment point and the
4. amount of water from each that are summed together and equal the amount on the worksheet.

77

##### 78 Download Worksheet 1

79

##### 80 Enter total available water supply for each of the next three water years from Worksheet 1

81

WY 2017 Total Available Water Supply in acre-feet 82

WY 2018 Total Available Water Supply in acre-feet

83

WY 2019 Total Available Water Supply in acre-feet 84

Notes and comments (optional) *See the “Worksheet 1 Supporting Document” Excel file*

# Step 3: Calculate Self-Certified Supply Conservation Standard

1. This step has two parts. Urban retail water suppliers only complete one part of Step 3:
2.  **Step 3.1 Individualized Self-Certification Conservation Standard.** Total available potable water supply
3. for individual water suppliers complete this step. If you complete this step, skip Step 3.2.

#####  Step 3.2 Aggregated Self-Certification Conservation Standard (water wholesaler and all urban water

1. **supplier customers).** If you complete this step skip Step 3.1

91

1. **Step 3.1: Individualized Self-Certification Conservation Standard**

Average Annual Potable Water Demand Potable Water Supply in WY 2019

|  |
| --- |
| From Step 1 – 10,802.73 |
| From Step 2– 25,701 |
| *-14,898.27* |

Supply Shortfall at the end of WY 2019

1. *A positive number is used to calculate a new conservation standard, a negative amount indicates a surplus*
2. *and the conservation standard is zero*

**Conservation Standard with Self-Certification of Supply** (Supply shortfall as a percent of total potable water demand, automatically calculated from information provided and rounded to the nearest whole percentage point)

95

0%

96

97

98

99

100

101

Does your water agency intend to have a conservation standard that is higher than the mandatory conservation standard calculated above?

Notes and comments (optional) *Due to SWRCB CDO and Order 95-10, we are choosing to use the 8% reduction target set by the State in response to the Emergency Drought Regulation.*

### Step 3.2: Aggregated Self-Certification Conservation Standard (Wholesaler and its urban water supplier customers)

##### Does this submittal include an aggregated conservation standard (per section 864.5(f)?

*Section 864.5(f) If a wholesaler and all of its urban water supplier customers agree, in a legally-binding document, those suppliers and wholesaler may submit to the board, in lieu of the individualized self-certified conservation standard applicable pursuant to section 864.5 or section 865, an aggregated conservation standard, with all supporting documentation required for individualized self-certified conservation standards by section 864.5.*

Yes

Y/N

If no, complete Step 3.1 above and skip Step 3.2.

102

103

104

105

106

107

108

109

110

111

If yes, there must be a legally binding document signed by all parties. This document is uploaded in Step 5.

##### Entity submitting self-certification on behalf of the group

|  |
| --- |
|  |
|  |
|  |
|  |
|  |

*This contact is responsible for completing Worksheet 2 and submitting a copy to all the urban retailer water suppliers and wholesalers listed on Worksheet 2 and to the State Water Board).*

Name of Contact Person Title

Email address Phone number

**Download Worksheet 2** (only one worksheet needs to be completed for all participants listed on Worksheet 2)

##### Enter aggregate values from Worksheet 2

Aggregated Average Annual Potable Water Demand from Worksheet 2 Aggregate Potable Water Supply in WY 2019 from Worksheet 2 Aggregate Conservation Standard from Worksheet 2

112

Notes and comments (optional) *Describe*

113

114

115

# Step 4: Certification Form

116

117

118

119

**Download and complete the certification form** (Section 864.5(a)(3) and (h))

#### The General Manager or equivalent executive level staff person must sign and submit to the State Water

Board a certified statement. The completed certification form is uploaded in Step 5.

120

121

122

# Step 5: Upload Documents

**Worksheet 1** (total available water supply for individual water supplier) Required

**Worksheet 2** (aggregated self-certification conservation standard – water wholesaler and its urban water supplier customers) Required only for step 3.2

**Certification** (the certification to meet the

*Upload Completed Worksheet 1 (Excel File)*

*Upload Completed Worksheet 2 (Excel File) Upload legally binding document*

123

requirements of Section 864.5) Required *Upload signed certification form (PDF file)*

124

125

126

##### Supporting analysis and calculations

*(not to exceed 10 pages)* Required

# Step 6: Check and Submit Form

*Upload supporting information (cannot be a pdf file)*

All information supporting your submittal is subject to State Water Board review and a conservation standard may be rejected if the information does not support the self-certified supply as identified in the emergency regulation. Please note that all information submitted on or with this form may be subject to disclosure pursuant to the Public Records Act.



127

128

Click on the **Submit** button below to submit your agency’s self-certification of supply, all of the information entered in the form above, and the uploaded attachments. A copy of this submission will be sent to the email addresses entered above.

## Submit button

*Email addresses that appear above in the contact section will receive the confirmation.*